

JOB TITLE	:	Forklift Driver: (Shifts: Day and Nightshift)
DEPARTMENT	:	Finished Goods Warehouse
PURPOSE OF THE POSITION	:	To remove newly produced stock from the Production area and neatly stack in the Finished Goods Warehouse as per FGWHS lay out plan.
MINIMUM SKILLS AND KNOWLEDGE REQUIRED	:	<ul style="list-style-type: none"> ✓ Matric / Grade 12 (with Maths preferred) ✓ Valid Forklift license (non-negotiable) ✓ Minimum 1 years' experience in forklift operating ✓ Experience in warehousing advantageous ✓ Experience in Granite system ✓ Fully literate (reading and writing) ✓ Aptitude for figures ✓ Good communication skills
BEHAVIOURAL DIMENSIONS	:	<ul style="list-style-type: none"> ✓ Attention to detail ✓ Good communication skills ✓ Ability to work with minimum supervision ✓ Willing to work overtime ✓ Ability to plan and work pro-actively
BRIEF DESCRIPTION OF KEY PERFORMANCE AREAS	:	<ul style="list-style-type: none"> ✓ Making sure finished goods received are stacked per lay out. ✓ Ensure that the forklifts/Reach truck is charged and ready for operational use. ✓ Ensure that the stock received from production is stacked accurately and neatly in the FGWHS ✓ Ensure that all driving, lifting and stacking is done in the safest possible manner. ✓ Offloading pallet deliveries as needed. ✓ Assist with loading trucks when asked. ✓ Assist with stock take sessions when requested. ✓ Always adhere to H&S procedures.
CONTACT PERSON	:	Albert van Tonder
DEADLINE FOR APPLICATIONS	:	15 February 2024
TO APPLY	:	<ol style="list-style-type: none"> 1. Should you meet the requirements for this position, please apply ONLINE. 2. Ensure you select the correct position you are applying for. 3. Incl. motivational letter (why you are suitable for the position) 4. Incl. updated CV (incl. contactable references and highest qualification)

*Please consider your application as unsuccessful if you have not been contacted within 2 weeks.

**By applying for the position, the applicant gives permission to the Company to scrutinise and process personal information shared.