

JOB TITLE	:	FG Warehouse Order Picker
DEPARTMENT	:	Finished Goods Warehouse
PURPOSE OF THE POSITION	:	Picking of orders and general warehouse work
MINIMUM SKILLS AND KNOWLEDGE REQUIRED	:	<ul style="list-style-type: none"> ✓ Matric with Maths as a subject would be advantageous ✓ 2 Years experience in a similar environment ✓ Computer Literate
BEHAVIOURAL DIMENSIONS	:	<ul style="list-style-type: none"> ✓ Attention to detail ✓ Good communication skills ✓ Ability to work accurately with minimum supervision ✓ Willing to work rotational shifts overtime and over weekends ✓ Ability to plan and work pro-actively
BRIEF DESCRIPTION OF KEY PERFORMANCE AREAS	:	<ul style="list-style-type: none"> ✓ Receive order from FGWHS Office ✓ Stage picked order in Orders area or W8 all together ✓ Return picking slip to FGWHS Office highlighting any discrepancies ✓ Advise Forklift Drivers of what is being loaded ✓ All pallets to have boards and securely wrapped with correct tracking entities ✓ Stock arranged per SKU ✓ Move stock correctly on Granite ✓ Repack pallets and Remove damages ✓ Apply new entities to correct pallets ✓ Move damages physically and on Granite system to DAM location ✓ Adhere to Health & Safety procedures at all times
CONTACT PERSON	:	Albert van Tonder – FG Manager
DEADLINE FOR APPLICATIONS	:	15 February 2024
TO APPLY	:	<ol style="list-style-type: none"> 1. Should you meet the requirements for this position, please apply ONLINE. 2. Ensure you select the correct position you are applying for. 3. Incl. motivational letter (why you are suitable for the position) 4. Incl. updated CV (incl. contactable references and highest qualification)

Important to note:

*Please consider your application as unsuccessful if you have not been contacted within 2 weeks.

**By applying for the position, the applicant gives permission to the Company to scrutinise and process personal information shared.

