

<b>JOB TITLE</b>	:	<b>FG Warehouse Order Picker</b>
<b>DEPARTMENT</b>	:	Finished Goods Warehouse
<b>PURPOSE OF THE POSITION</b>	:	Picking of orders and general warehouse work
<b>WORKING HOURS</b>	:	8 am – 5 pm , Mon - Fri
<b>MINIMUM SKILLS AND KNOWLEDGE REQUIRED</b>	:	<ul style="list-style-type: none"> <li>✓ Matric with Maths as a subject would be advantageous</li> <li>✓ 2 Years experience in a similar environment</li> <li>✓ Computer Literate</li> </ul>
<b>BEHAVIOURAL DIMENSIONS</b>	:	<ul style="list-style-type: none"> <li>✓ Attention to detail</li> <li>✓ Good communication skills</li> <li>✓ Ability to work accurately with minimum supervision</li> <li>✓ Willing to work rotational shifts overtime and over weekends</li> <li>✓ Ability to plan and work pro-actively</li> </ul>
<b>BRIEF DESCRIPTION OF KEY PERFORMANCE AREAS</b>	:	<ul style="list-style-type: none"> <li>✓ Receive order from FGWHS Office</li> <li>✓ Stage picked order in Orders area or W8 all together</li> <li>✓ Return picking slip to FGWHS Office highlighting any discrepancies</li> <li>✓ Advise Forklift Drivers of what is being loaded</li> <li>✓ All pallets to have boards and securely wrapped with correct tracking entities</li> <li>✓ Stock arranged per SKU</li> <li>✓ Move stock correctly on Granite</li> <li>✓ Repack pallets and Remove damages</li> <li>✓ Apply new entities to correct pallets</li> <li>✓ Move damages physically and on Granite system to DAM location</li> <li>✓ Adhere to Health &amp; Safety procedures at all times</li> </ul>
<b>CONTACT PERSON</b>	:	Albert van Tonder – FG Manager
<b>DEADLINE FOR APPLICATIONS</b>	:	<b>10 August 2022</b>
<b>TO APPLY</b>	:	<ol style="list-style-type: none"> <li>1) Should you meet the requirements for this position, please apply <b>ONLINE</b>.</li> <li>2) Ensure you select the correct position you are applying for.</li> <li>3) Incl. motivational letter (why you are suitable for the position)</li> <li>4) Incl. updated CV (incl. contactable references and highest qualification)</li> </ol>

**Important to note:**

\*Please consider your application as unsuccessful if you have not been contacted within 2 weeks.

\*\*By applying for the position, the applicant gives permission to the Company to scrutinise and process personal information shared.

