

JOB TITLE	:	Finished Goods Warehouse Controller (Shifts)
DEPARTMENT	:	Finished Goods Warehouse
PURPOSE OF THE POSITION	:	Monitor the correct movement of any stock in and out of the warehouse to and from Production
MINIMUM SKILLS AND KNOWLEDGE REQUIRED	:	<ul style="list-style-type: none"> ✓ Minimum 2 years' experience in FMCG Distribution environment, 1-year administrative duties, 2 years Granite WMS ✓ Computer literate – MS Excel ✓ Attention to detail. ✓ Good prioritising skills ✓ Good command of English, both reading and speaking
BEHAVIOURAL DIMENSIONS	:	<ul style="list-style-type: none"> ✓ Ability to lead and motivate team members. ✓ Ability to work under pressure. ✓ Excellent communicator (written + verbally) ✓ Ability to work unsupervised – a self-starter
BRIEF DESCRIPTION OF KEY PERFORMANCE AREAS	:	<ul style="list-style-type: none"> ✓ Run Granite report and investigate variances ✓ Ensure Warehouse is stacked as per FGWHS SKU Storage plan lay out. ✓ Ensure Warehouse is neat and tidy as per PRP Audit requirements ✓ Ensure health and safety procedures are always adhered to. ✓ Receive, record and “Move” (Granite) all Final product stock from production on Finished Goods Production Record and into the correct Granite bin locations as instructed by WHS Supervisor or Manager ✓ Organise and block stack warehouse, keep SKU's together. ✓ Control Access to the Warehouse
CONTACT PERSON	:	Albert van Tonder
DEADLINE FOR APPLICATIONS	:	27 May 2022
TO APPLY	:	<ol style="list-style-type: none"> 1) Should you meet the requirements for this position, please apply ONLINE. 2) Ensure you select the correct position you are applying for. 3) Incl. motivational letter (why you are suitable for the position) 4) Incl. updated CV (incl. contactable references and highest qualification)

Important to note:

*Please consider your application as unsuccessful if you have not been contacted within 2 weeks.

**By applying for the position, the applicant gives permission to the Company to scrutinise and process personal information shared.

